



# CHILD WATCH HOURS

## CHILDRENS CORNER AGES 6 WEEKS TO 6 YEARS

Monday-Thursday	Friday	Saturday
8:00 am – 12:00 pm 3:00 pm – 8:00 pm	8:00 am – 12:00 pm 3:00 pm – 6:00 pm	9:00 am – 12:00 pm

## ADVENTURE ZONE AGES 5 YEARS TO 12 YEARS

Monday-Thursday	Friday	Saturday
9:00 am – 11:00 am 3:00 pm – 8:00 pm	9:00 am – 11:00 am 3:00 pm – 6:00 pm	9:00 am – 12:00 pm

Contact Sarah Savelich – Child Watch Coordinator  
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# Ventura Family YMCA

## Child Watch Policies & Procedures

The following policies and procedures have been developed to ensure safety, accountability and quality care in our Child Watch Programs:

### CHILDREN'S CORNER HOURS OF OPERATION:

Mon-Thurs. 8am-12pm and 3pm-8pm  
Friday 8am-12pm and 3pm-6pm; Saturday 9am-12pm

### ADVENTURE ZONE HOURS OF OPERATION:

Mon-Thurs. 9am-11:30am and 3pm-8pm  
Friday 9am-11:30am and 3pm-6pm; Saturday 9am-12pm

If there are no children 15 minutes prior to closing, Child Watch staff may close CC or AZ.

- AGES for Children's Corner:** Children from **6 weeks to 6 years** are welcome in Children's Corner. *Visits are limited to 1 hour & 20 minutes for children 18 months & under and 2 hours for children 19 months and older.*  
**AGES for Adventure Zone:** children **ages 5-12** are welcome in Adventure Zone. *Visits are limited to 2 hours, no exceptions. We are not licensed childcare and cannot exceed this time.*
- Before children enter Children's Corner** all children 19 months & older must wear closed-toed shoes; and children ages 18 months & under must wear socks.  
**Before children enter Adventure Zone** they must receive an orientation covering the guidelines:
  - Food and drinks are NOT permitted.
  - Socks **MUST** be worn inside the climbing structure.
  - No running is allowed in Adventure Zone, always walk; no skateboards.
  - No climbing or hanging on the netting in the structure or the basketball courts.
  - Shoes and personal belongings must be placed in a cubby. For safety purposes, please take off necklaces while in the structure. No sharing your personal belongings.
  - Respect all persons and equipment. The following is prohibited:  
*Angry or vulgar language*, including swearing, name-calling or shouting. *Physical contact* with another person in any angry, uncomfortable or threatening way. Any demonstration of sexual activity or sexual contact with another person. *Harassment or intimidation* by words, gestures, body language or other menacing behavior. Failure to follow rules will result in disciplinary action.
- Parents or legal guardians must remain on the premises at all times** while children attend our program. If a different parent/guardian will be picking up a child, staff must be notified at drop off.
- Parents/guardians must sign children in & out upon pickup.** Parents/guardians must assist staff with information needed to complete the sign-in sheet, sign the Statement of Agreement form, label children with a name sticker (Children's Corner only) and take an ID number tag in case they need to be contacted. Parents/guardians must have an I.D. number at sign-out.
- In an effort to keep the safety and accountability of all people coming through our program, **parents are limited to 5 minutes in Children's Corner to aid in their child's comfort and transition, and only allowed if deemed appropriate by a staff member.**
- In an effort to keep the safety and accountability of our children, **parents are not permitted beyond the sign in point of Adventure Zone.**
- No child is allowed to leave the Child Watch program areas without a parent/guardian signing them out or a staff supervising them.**
- If a child cries and cannot be calmed after twenty minutes**, appears ill, or poses a problem; one of our staff will locate the parent/guardian to retrieve the child.
- We cannot allow children in our program if they appear ill.** This includes: colds, green runny nose, rashes and fevers. In addition, please contact us if your child contracts a communicable disease, such as chicken pox, lice, etc. so that we can alert other parents.
- Staff cannot change diapers. Children should have their diapers changed before signing into our program. **For sanitary reasons please change diapers/nurse your child in the locker room.**
- Toys, food, gum and drinks cannot be brought into the Child Watch program areas.** Only labeled sippy-cups and bottles are permitted. Please provide your child with a snack before dropping them off. *Formula must be pre-mixed & ready for baby.*
- Child Watch staff may not baby-sit for Ventura Family YMCA members.**
- Parents may sign in 1) children who are under their direct membership 2) children with a YMCA Family membership or 3) as a YMCA guest once a *notarized* Authorization Form has been completed and turned in for the Child Watch Program records. Guests are allowed two visits per year.**